

ODMAP

**Overdose Detection
Mapping Application Program**

**How to register and use the app
for Law Enforcement users?**



Level I vs. Level II Access

ODMAP provides two levels of access:

Level I participants are granted the authority to submit known and suspected overdose event data using ODMAP.

Level II participants are those granted access to the ODMAP dashboard, which allows the user to view all data, nationwide, submitted via ODMAP.

Some agencies may have Level I and Level II users, while others may only have Level I or Level II users

ODForm: PII is not stored on the ODMAP server for HIPAA reasons. Rather, we have made ODForm and the ability to enter and store data an option for our LE partners.

ODForm is part of the ODMAP process, but data would be stored on our Case Explorer Server. The following slides provide instructions on how to use ODForm.



How do I get my Agency Code?

Level I users should get their agency code from their Agency Head or Designee. If they do not have this, they can contact the Help Desk to find out the Agency Code.

HIDTA HELP DESK

Hours: 8:30 to 4:30 EST

Days: Monday to Friday

Phone: 301 489-1744

Registering


Case Explorer users
MUST register their
ODMAP account in
Case Explorer.

This step ensures the
accounts are linked.

Please log into your
Case Explorer account!

Login to your Case Explorer Account

INFORMATION NETWORK
CASEEXPLORER.net

 LOG OUT

You will be locked out after 5 login attempts.
This will disable all password request features.

Log In

User Name:

Password:

☐ Remember me next time.

[Register New User](#)
[I forgot my password](#)

By logging in you agree to comply with Case Explorer policies & procedures. Unauthorized access is forbidden. Logging in signifies your acceptance of these terms. For further information please contact the Washington/Baltimore HIDTA at [301-489-1744](tel:301-489-1744) or send email to: CaseExplorer@wb.hidta.org. All traffic on this site is logged and monitored.

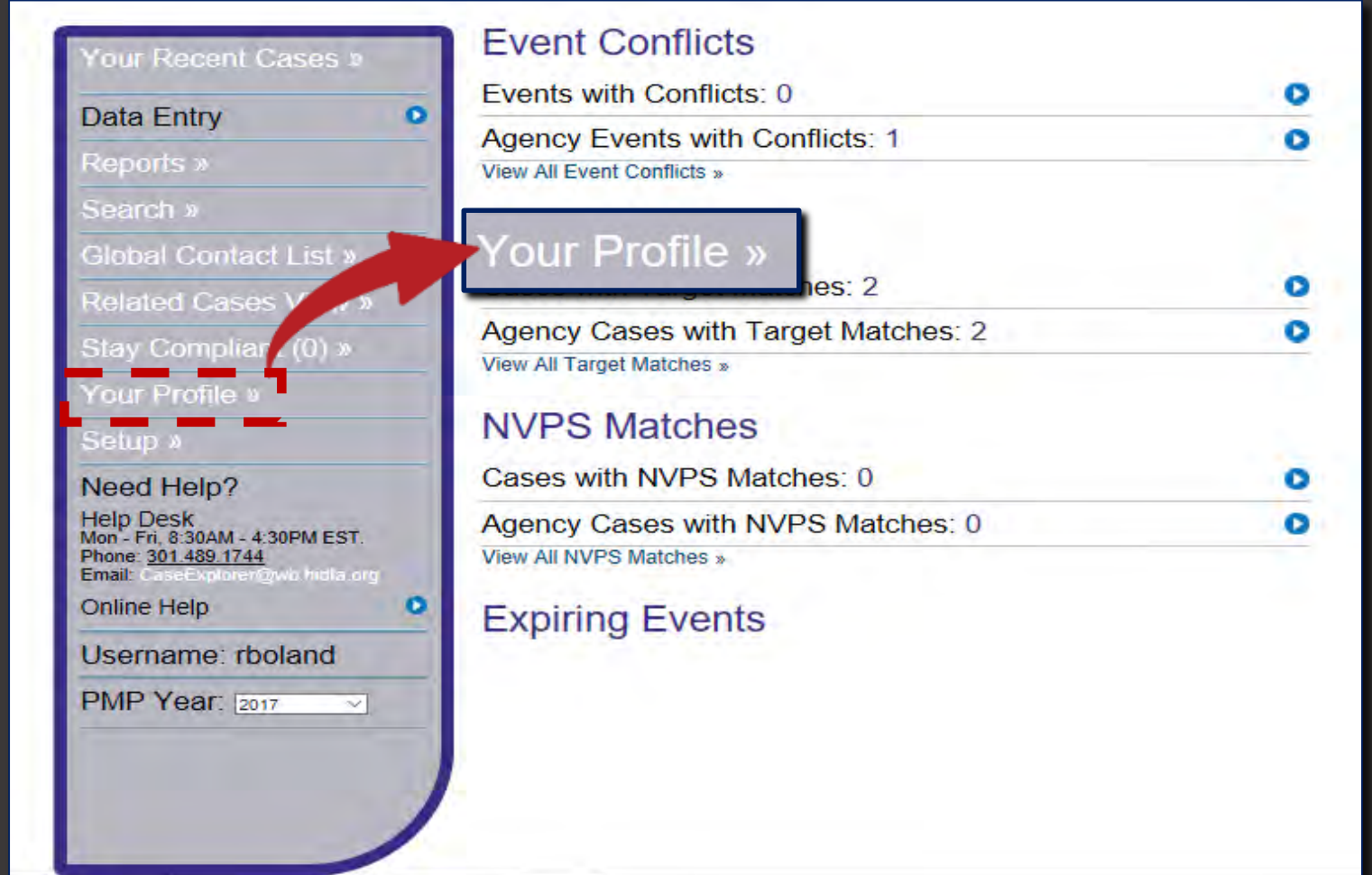
Registering (Cont'd)

Go to:

The Navigation Panel

Select:

“Your Profile”



Your Recent Cases »

- Data Entry ▶
- Reports »
- Search »
- Global Contact List »
- Related Cases View »
- Stay Compliant (0) »
- Your Profile »**
- Setup »

Need Help?

Help Desk
Mon - Fri, 8:30AM - 4:30PM EST.
Phone: 301.489.1744
Email: CaseExplorer@wb.hidta.org

Online Help ▶

Username: rboland

PMP Year: 2017 ▼

Event Conflicts

Events with Conflicts: 0 ▶

Agency Events with Conflicts: 1 ▶

[View All Event Conflicts »](#)

Your Profile »

Cases with Target Matches: 2 ▶

Agency Cases with Target Matches: 2 ▶

[View All Target Matches »](#)

NVPS Matches

Cases with NVPS Matches: 0 ▶

Agency Cases with NVPS Matches: 0 ▶

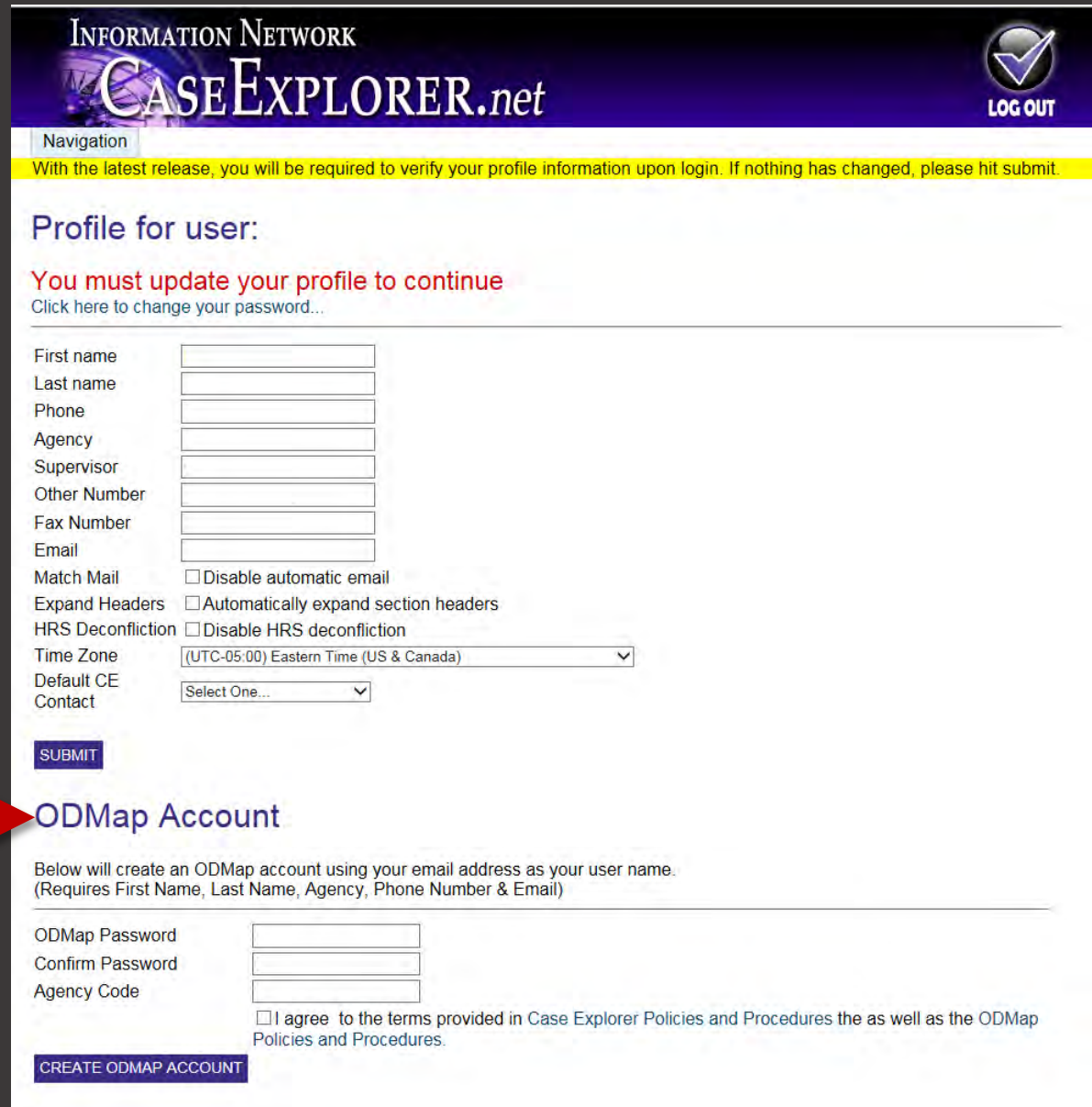
[View All NVPS Matches »](#)

Expiring Events

Registering (Cont'd)

Scroll to the bottom of the “Your Profile” page to create an ODMAP account.

Once you’ve clicked “Create ODMAP Account,” wait for the account activation email before trying to log into the ODMAP.



INFORMATION NETWORK
CASE EXPLORER.net

Navigation

With the latest release, you will be required to verify your profile information upon login. If nothing has changed, please hit submit.

Profile for user:

You must update your profile to continue
[Click here to change your password...](#)

First name
Last name
Phone
Agency
Supervisor
Other Number
Fax Number
Email
Match Mail ☐ Disable automatic email
Expand Headers ☐ Automatically expand section headers
HRS Deconfliction ☐ Disable HRS deconfliction
Time Zone
Default CE
Contact

SUBMIT

ODMap Account

Below will create an ODMap account using your email address as your user name.
(Requires First Name, Last Name, Agency, Phone Number & Email)

ODMap Password
Confirm Password
Agency Code

☐ I agree to the terms provided in Case Explorer Policies and Procedures the as well as the ODMap Policies and Procedures.

CREATE ODMAP ACCOUNT



**How do I use
ODMAP Level I ?**

Devices

ODMAP works on Windows, Android, iOS, and OS X based devices with a standard browser including Chrome, Firefox, and Safari.

ODMAP Level I can be used in the field or in the office from any mobile device, mobile device terminal, or desktop computer.

Some features require location services and cookies to be turned on.

ODMAP Level I Login Page

<https://odmap.hidta.org>

Policy & Procedures

- **UPDATED AND PLACED ONLINE**

<http://www.hidta.org/wp-content/uploads/2018/08/ODMAP-Policies-and-Procedures-CURRENTFINAL.pdf>

Entering an Incident

Users will enter:

- Overdose incident location
- Case Information (optional)
- Type of overdose

The Victim was taken to the hospital.

You can now select “Unknown Naloxone Administration” options for both Fatal and Non-Fatal suspected overdoses.

Measurements for Single and Multiple doses of Naloxone have been added.

The “Suspects Drug” drop down has been renamed to “Primary Suspected Drug”.

A new, multi-select option box has been added called “Additional Suspected Drugs”

- After submission, the user will be able to add additional incidents.

The screenshot displays the ODMAP web application interface for entering an incident. The top navigation bar includes links for Home, Contact, Overdoses, and Manage, along with an Account icon. The main form is divided into three sections: ENTER LOCATION, CASE INFORMATION, and NON-FATAL OVERDOSES/FATAL OVERDOSES.

ENTER LOCATION

- ☒ Use My Devices Location
- ☐ Use An Address
- Address (Include State, City & Zipcode)
Ex: 123 Anyroad, Anyplace, CA 12345
- ☐ Use Coordinates
- Latitude
Ex: 35.048230
- Longitude
Ex: 176.0985405

CASE INFORMATION

- Case Number:
- Age:
- Gender:
- Primary Suspected Drug:
- Victim Was Taken to the Hospital:
- Part of Multiple Overdose Victim Incident:
- Additional Suspected Drug:

NON-FATAL OVERDOSES

- Naloxone Administration Unknown
- Naloxone Not Administered
- Single Dose (2mg IN or 0.4mg IV) Naloxone Administered
- Multiple Doses (>2mg IN or >0.4mg IV) Naloxone Administered

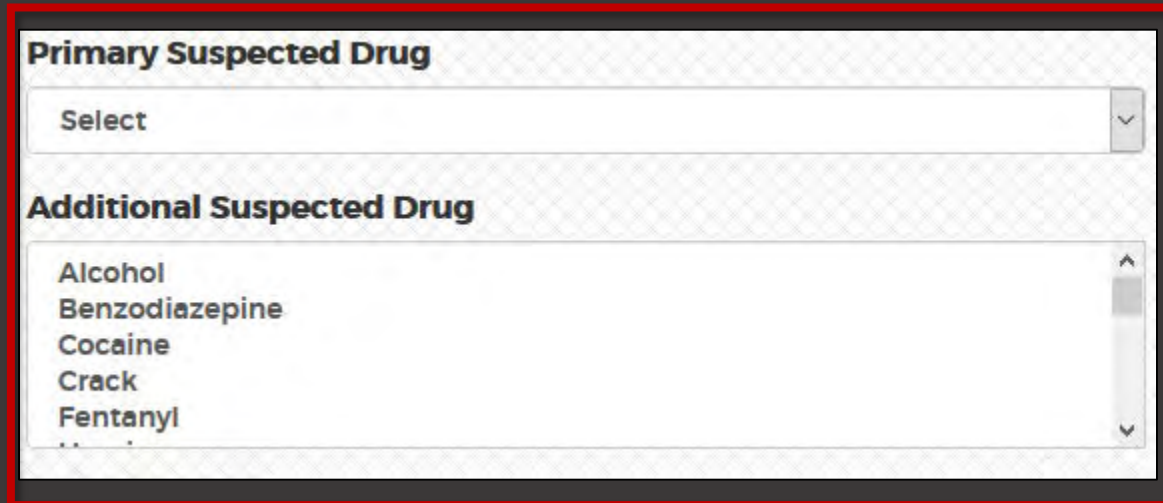
FATAL OVERDOSES

- Naloxone Administration Unknown
- Naloxone Not Administered
- Single Dose (2mg IN or 0.4mg IV) Naloxone Administered
- Multiple Doses (>2mg IN or >0.4mg IV) Naloxone Administered

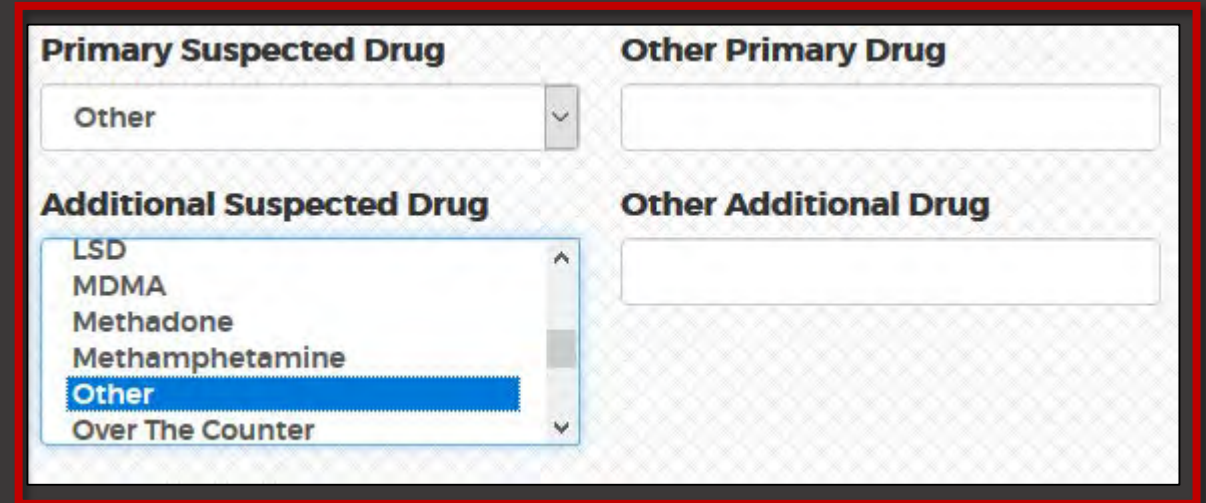
New

Entering an Incident (Cont'd)

You can now choose “Other” for both of the drug boxes. This will cause a free text field to appear where you can manually type in the name of a Drug.



This screenshot shows the initial state of the drug selection interface. The 'Primary Suspected Drug' dropdown menu is set to 'Select'. The 'Additional Suspected Drug' dropdown menu is open, displaying a list of drugs: Alcohol, Benzodiazepine, Cocaine, Crack, Fentanyl, and LSD. The list is scrollable, with up and down arrows visible on the right side.



This screenshot shows the interface after selecting 'Other' for both drug categories. The 'Primary Suspected Drug' dropdown menu is now set to 'Other', and a free text input field labeled 'Other Primary Drug' has appeared to the right. Similarly, the 'Additional Suspected Drug' dropdown menu is set to 'Other', and a free text input field labeled 'Other Additional Drug' has appeared to the right. The 'Additional Suspected Drug' dropdown menu is also open, showing the list of drugs with 'Other' highlighted in blue.

- **PLEASE NOTE:** The information entered into the free text field IS NOT searchable. You would search on the “Other” and the list that populates would have an additional column that displays the data entered into the free text field.

Logging in more than one victim

If there is more than one victim at one listed overdose, you can enter all victims as part of one overdose by clicking “part of multiple overdose victim incident”.

CASE INFORMATION			
Case Number	Suspected Drug	Age	Gender
<input type="text"/>	Select ▼	<input type="text"/>	Select ▼
Victim Was Taken to the Hospital		Part of Multiple Overdose Victim Incident	
Select ▼		Select ▼	

CASE INFORMATION			
Case Number	Suspected Drug	Age	Gender
<input type="text"/>	Select ▼	<input type="text"/>	Select ▼
Victim Was Taken to the Hospital		Part of Multiple Overdose Victim Incident	
Select ▼		Select ▼	

Select ▼

Select

Yes

No

NON-FATAL OVERDOSES	
---------------------	--

New drugs have been added

In the ODMAP drug drop down list you will now find Benzodiazepine, LSD, and Over the Counter drugs have been added.

ODMAP Home Contact Overdoses + Manage + Account ⚙

☐ Use Coordinates

Latitude Longitude

CASE INFORMATION

Case Number	Age	Gender
<input type="text"/>	<input type="text"/>	Select ▾

Victim Was Taken to the Hospital

Select ▾

Part of Multiple Overdose Victim Incident

Select ▾

NON-FATAL CASE

Naloxone Administration Unknown

Single Dose (2mg IN or 0.4mg IV) Naloxone Administered

Multiple Doses (>2mg IN or >0.4mg IV) Naloxone Administered

Primary Suspected Drug

- Select
- Alcohol
- Benzodiazepine
- Cocaine
- Crack
- Fentanyl
- Heroin
- LSD
- MDMA
- Methadone
- Methamphetamine
- Other
- Over The Counter
- Oxycodone
- PCP
- Prescription Drugs
- Suboxone
- Synthetic Marijuana

Entering an Incident Location

Users can enter a location in three ways:

1. Use my current location
2. Enter an address (Must include city, state, and zip code)
3. Latitude & Longitude (Users must input at least 5 decimal places)

Ex. -76.47508 39.03452

ODMAP Home Contact Overdoses Manage Account

ENTER LOCATION

☒ Use My Devices Location

☐ Use An Address

Address (include State, City & Zipcode)

Ex: 123 Anyroad, Anyplace, CA 12345

☐ Use Coordinates

Latitude Longitude

Ex: 35.048230 Ex: 176.0985405

Using “My Current Location”

If “use my current location” is active please note that once an overdose type is selected the incident is automatically submitted.

If using a Windows or Apple computer that is not GPS capable, it is recommended that an address is entered to input the location of the incident.



Using “I will enter address below”

ODMAP Home Contact Overdoses Manage Account

ENTER LOCATION

☐ Use My Devices Location

☒ Use An Address

Address (include State, City & Zipcode)

9007 Perring Park

9007 Perring Park Rd, Parkville, Maryland, USA

- You must select the full address displayed below the data entry field.
- The data entry field will then turn **GREEN**.

☒ I will enter an address below (Include city/state/zip)

9007 Perring Park Rd, Parkville, Maryland, USA

☐ I will enter coordinates

Latitude

Longitude

Confirming the Location

Clicking the “Map it” Button allows the user to view the location before submitting.

ODMAP Home Contact Overdoses Manage Account

Address (include State, City & Zipcode)

9007 Perring Park Rd, Parkville, Maryland, USA [Map It](#)

☐ Use Coordinates

Latitude Longitude

39.40091353243782 -76.53392919897942 [Map It](#)

Date Time

6/15/2018 11:18 ☒ AM ☐ PM

Washington/Baltimore HIDTA

Filling in the Date & Time

ODMAP Home Contact Overdoses Manage Account

Address (include State, City & Zipcode)

9007 Perring Park Rd, Parkville, Maryland, USA [Map It](#)

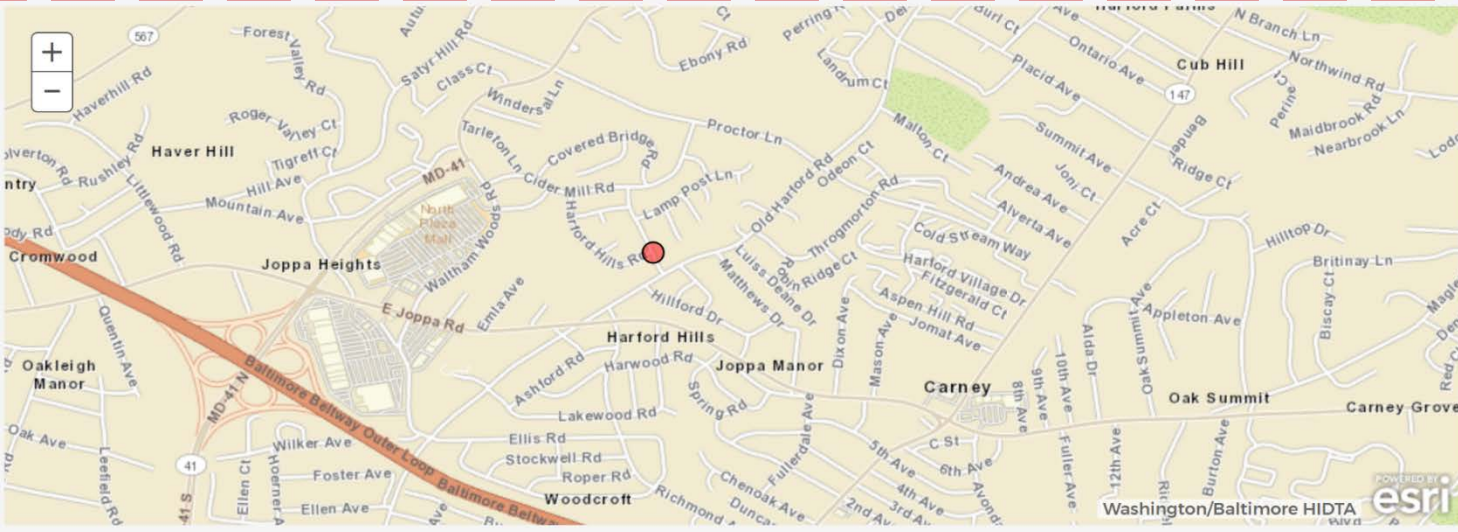
☐ Use Coordinates

Latitude Longitude

39.40091353243782 -76.53392919897942 [Map It](#)

Date Time

6/15/2018 11:18 ☒ AM ☐ PM

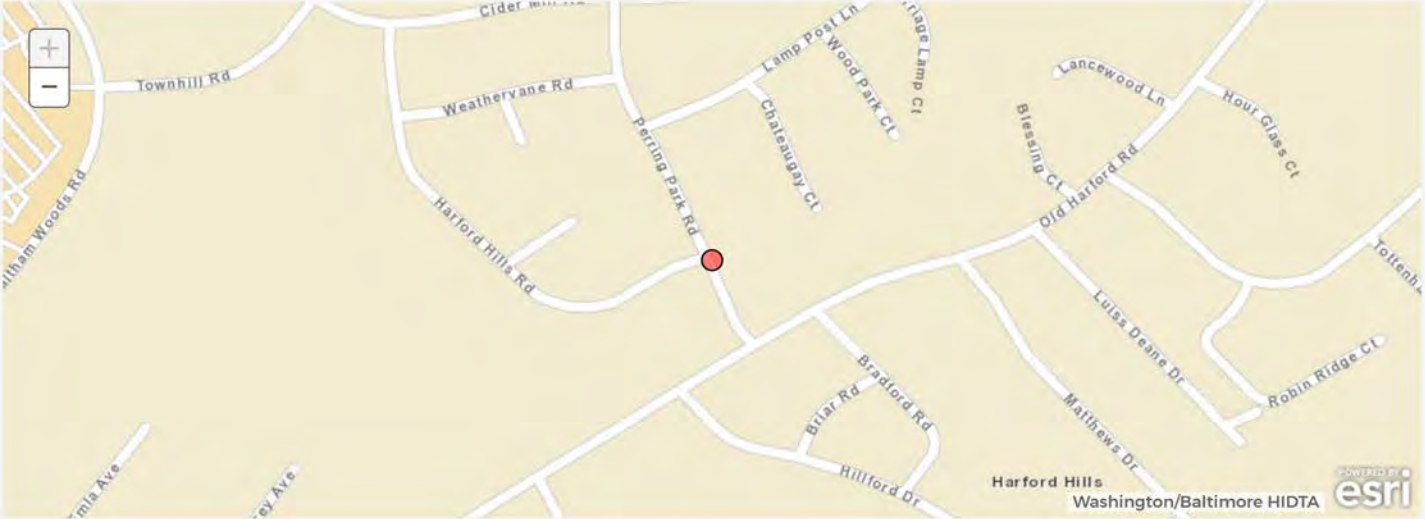


The date and time fields automatically show the current date and time.
The user may edit the date and time prior to submitting the incident.

Successful Submission

Overdose Incident Created Successfully!

Your overdose incident has been successfully save to the database.



Enter Next Victim

OD Form

The overdose was entered successfully.
The user can now enter another incident or complete an “ODFORM”.



Helpful
Tip

If a user is using the ODFORM/Case Explorer and they have submitted the ODFORM, they will not be able to edit in ODMAP Level I "Manage Overdoses".

The only ability to edit in Level I is for those who do not use Case Explorer/ODFORM, and for their own entries (as of now).

ODForm

- ODForm cannot be used until the point is submitted to ODMAP.
- Data entered into ODForm is not stored in ODMAP. It is sent to Case Explorer.

No PII is stored in the ODMAP

ODForm (Update)

The first ODForm sections are Officer Information and Case Information.

A “Disposition” drop down has been added to the Case Information section of ODFORM.

Fields marked in bold blue are required for submission

Overdose Data Collection Form

All **BLUE** fields are required for successful submission of this form.

OFFICER INFORMATION

First Name

Ramona

Last Name

Boland

Badge Number

6575

Email

rboland@wb.hidta.org

Phone

4435551212

Agency

W/B HIDTA

CASE INFORMATION

Police Department

Select

Case Number

CE123789

Disposition

Select

Date of Report

11/06/2018

Notes/Comments

Enter your case notes here

ODForm (Update)

Users now only have the option to use street address or latitude/longitude (not device location). Options for “Motor Vehicle” and “Other” have been added to the “Incident Information” section.

Fields marked in bold blue are required for submission

INCIDENT INFORMATION

Type of Overdose
☐ Fatal ☒ Non-Fatal

Date of Overdose
11/06/2018

Time of Overdose
11:00 ☒ AM

Please enter **EITHER** a Street Address or Lat/Long Coordinates

☒ **Use An Address**

Incident Address
1 Upland Rd, Baltimore, Maryland, 21210 ✓

Apartment #

☐ **Use Coordinates**

Type of Address
☐ Business ☐ Residential ☐ Motor Vehicle ☐ Other

Latitude
39.3502337951649

Longitude
-76.63631783980105

Type of Address
☐ Business ☐ Residential ☐ Motor Vehicle ☐ Other

Was There/Were There...
☐ Drug Packaging Present ☐ Drugs Seized ☐ Drug Paraphernalia Seized

ODForm (Update)

Fields marked
in bold blue
are required
for submission

A checkbox for
“Referred to
Treatment” has
been added to the
Victim Information
section of ODFORM.

A checkbox for
“Refused Treatment
on Scene” has been
added to the Victim
Information section
of ODFORM

☐ Refused Treatment On Scene
☐ Referred to Treatment

VICTIM INFORMATION

First Name
John

Last Name
Doe

DOB
MM/DD/YYYY

Gender
Male

Race
Select

Phone 1
555-555-5555

Phone 2
555-555-5555

☐ Seized ☐ Uploaded to CAP ☐ Sent to DICE/DARTS

☐ Seized ☐ Uploaded to CAP ☐ Sent to DICE/DARTS

☒ Naloxone Administered ☐ Refused Treatment On Scene
☐ History of Prior Overdoses ☐ Referred to Treatment
☐ Treatment Resources Information Provided

Previously Administered Naloxone
Select

Number of Times
0

Victim Address
Ex: 123 Anyroad, Anyplace, AS 12345

Apartment #
23B

☐ Check To Use Incident Address

ODForm (Update)

If available please add the details of the Naloxone administration and the Suspect information.

If “Yes” is selected for “Taken to Hospital” in the Details of the Naloxone Administration section, a new text field will appear for documenting the hospital’s name.

DETAILS OF NALOXONE ADMINISTRATION

Doses Administered:

Law Enforcement

Fire Department

Emergency Medical Service

Other

0

0

0

0

Did Naloxone Work

Time to Work

Taken to Hospital

Select

Select

Yes

Hospital Name

SUSPECT INFORMATION

First Name

Last Name

Vader

DOB

Gender

Moniker

Select

Jimmy 'The Nose' McGee

Add

Phone 1

Phone 2

555-555-5555

555-555-5555

☐ Seized

☐ Uploaded to CAP

☐ Sent to DICE/DARTS

☐ Seized

☐ Uploaded to CAP

☐ Sent to DICE/DARTS

Suspect Address

Apartment #

Ex: 123 Anyroad, Anyplace, AS 12345

238

☐ Check To Use Incident Address

Add Suspect 2

ODForm (Cont'd)

If available please add the details of the Witness information.

WITNESS INFORMATION			
First Name	Last Name	DOB	Gender
<input type="text" value="Y'ah"/>	<input type="text" value="Eysenit"/>	<input type="text" value="MM/DD/YYYY"/>	<input type="text" value="Select"/>
Phone 1		Phone 2	
<input type="text" value="555-555-5555"/>		<input type="text" value="555-555-5555"/>	
<input type="checkbox"/> Uploaded to CAP		<input type="checkbox"/> Uploaded to CAP	
Witness Address			Apartment #
<input type="text" value="Ex: 123 Anyroad, Anyplace, AS 12345"/>			<input type="text" value="23B"/>
<input type="checkbox"/> Check To Use Incident Address			
<input type="button" value="Add Witness 2"/>			

ODForm (Cont'd)

PRIMARY DRUG INFORMATION					
Primary Drug	Select ▼	Drug Form	Select ▼	Pill Brand	
Packaging Type	Select ▼	Packaging Color	Select ▼	Stamp Description	
Stamp Text		Stamp Color	Select ▼	Stamp Image	Browse... No file selected.
Doctor First Name			Doctor Last Name		

SECONDARY DRUG INFORMATION					
Secondary Drug	Select ▼	Drug Form	Select ▼	Pill Brand	
Packaging Type	Select ▼	Packaging Color	Select ▼	Stamp Description	
Stamp Text		Stamp Color	Select ▼	Stamp Image	Browse... No file selected.
Doctor First Name			Doctor Last Name		

OTHER DRUGS INVOLVED							
<input type="checkbox"/> Heroin	<input type="checkbox"/> Fentanyl	<input type="checkbox"/> Oxycodone	<input type="checkbox"/> Methadone	<input type="checkbox"/> Suboxone	<input type="checkbox"/> Cocaine	<input type="checkbox"/> Crack	<input type="checkbox"/> Alcohol
<input type="checkbox"/> Methamphetamine	<input type="checkbox"/> Synthetic Marijuana	<input type="checkbox"/> Prescription Drugs					

Print Form

Submit

Fields marked
in bold blue
are required
for submission

Manage Overdoses

Users or administrators can manage their overdose submissions by clicking **Manage Overdoses** from the 'Overdoses' dropdown. Case Explorer users will find their submitted ODForms under their recent cases. Administrators can view all ODForm submissions from all users in their role.

ODMAP

Home

Contact

Overdoses

Manage

Account

ODMap

Home

Contact

Hello rboland@wb.hidta.org!

Log off

Manage Overdoses

Username	Insert Date	Incident Date	Incident Type	Address	Case Number	Submitted To CE
rboland@wb.hidta.org	01/26/2018 08:10 PM	01/26/2018 08:10 PM	Fatal Naloxone Not Administered	Preview Location		OD Form
rboland@wb.hidta.org	01/26/2018 08:05 PM	01/26/2018 08:02 PM	Fatal Naloxone Not Administered	Preview Location		OD Form
azapata@wb.hidta.org	01/26/2018 12:13 PM	01/26/2018 12:13 PM	Non Fatal Naloxone Not Administered	Preview Location		OD Form
mike@mdhtechnology.com	01/23/2018 11:18 AM	01/23/2018 11:18 AM	Non Fatal Naloxone Not Administered	Preview Location		OD Form
azapata@wb.hidta.org	01/22/2018 10:35 AM	01/22/2018 10:30 AM	Non Fatal Naloxone Not Administered	Preview Location	Mountain Time (8:30 AM -> UTC 3:20 PM)	OD Form
azapata@wb.hidta.org	01/18/2018 01:45 PM	01/18/2018 01:45 PM	Non Fatal Naloxone Not Administered	Preview Location		OD Form
rboland@wb.hidta.org	01/11/2018 09:56 AM	01/11/2018 09:56 AM	Fatal Naloxone Not Administered	Preview Location		OD Form

Manage Overdoses (Cont'd)

All users can access the Search Records feature under the 'Overdoses' dropdown.

ODMAP Home Contact **Overdoses** Manage Account

Search Overdose Records

Search Criteria

Incident Type Select **Suspected Drug** Select **Case Number** Ex: 87934-67 **Gender** Select

Date Range **Start** MM/DD/YYYY **End** MM/DD/YYYY **Age Range** **Start** Ex: 13 **End** Ex: 30

Buttons: Toggle Map Search Export to Excel

Search Results

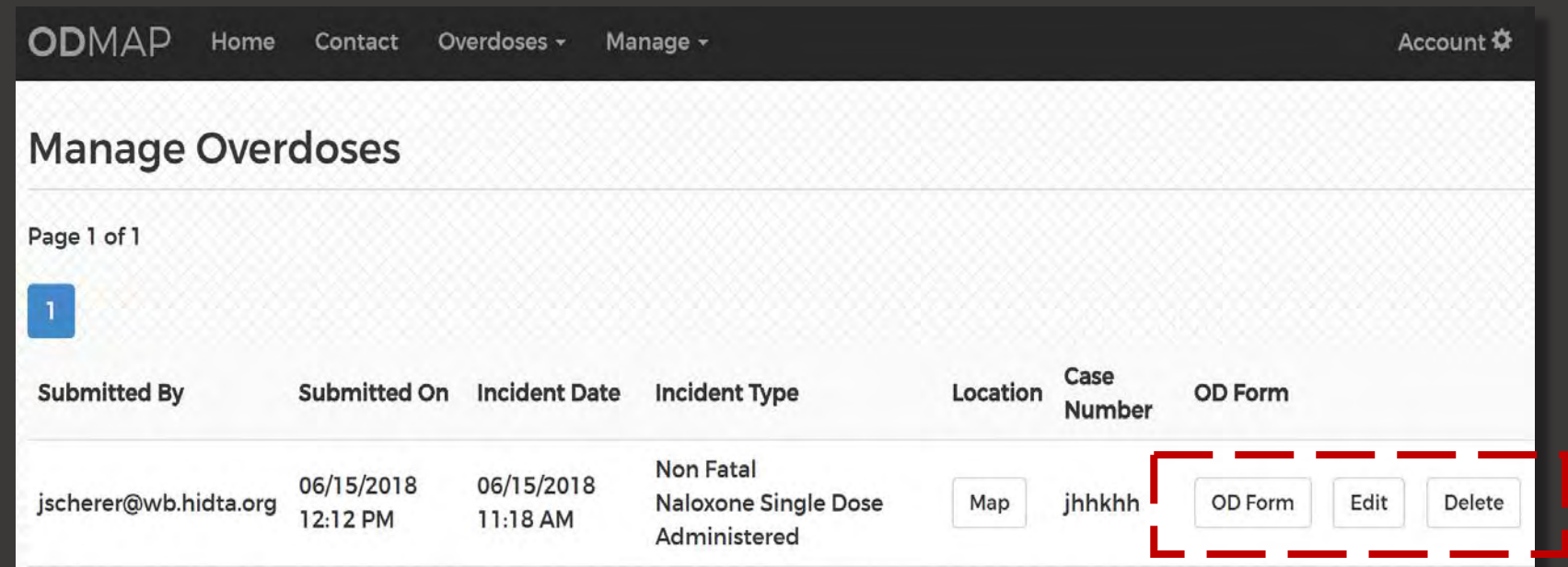
Username	Insert Date	Incident Date	Overdose Type	Drug	Gender	Age	Case Number	Address	Submitted To CE
bewalsh7@gmail.com	01/24/2018 07:56 AM	01/24/2018 07:56 AM	Fatal Not Administered	Naloxone Fentanyl	Unknown	6	9633	4606 Highway 50 E, Linn, Missouri, USA	

Manage Overdoses (Cont'd)

When a user goes to the Manage Overdoses page they will now be able to Edit and Delete records.

A user can only edit a record if they created it.

A user can only delete a record if they created it AND the ODForm has not been submitted.



Manage Overdoses						
Page 1 of 1						
1						
Submitted By	Submitted On	Incident Date	Incident Type	Location	Case Number	OD Form
jscherer@wb.hidta.org	06/15/2018 12:12 PM	06/15/2018 11:18 AM	Non Fatal Naloxone Single Dose Administered	Map	jhhkhh	OD Form Edit Delete

Manage Overdoses (Cont'd)

You can enter in a Case Number, Suspected Drug, Age and Gender when submitting a point on the main page.

ODMAP [Home](#) [Contact](#) [Overdoses ▾](#) [Manage ▾](#) [Account ⚙](#)

ENTER LOCATION

☒ **Use My Devices Location**

☐ **Use An Address**

Address (include State, City & Zipcode)

☐ **Use Coordinates**

Latitude

Longitude

CASE INFORMATION

Case Number	Suspected Drug	Age	Gender
<input type="text"/>	<input style="border: 1px solid #ccc;" type="text" value="Select"/>	<input type="text"/>	<input style="border: 1px solid #ccc;" type="text" value="Select"/>

☐ **Part of Multiple Overdose Victim Incident**

Manage Overdoses (Cont'd)

Once a user submits a point from the main page, there will be a warning message to let them know that they are submitting a point to a live database.

This is in development, therefore the message is for development.

Create Point

You are saving data to the Development Database. This data is only seen and used by Software Development Unit personnel.

Manage Overdoses (Cont'd)

Once a user clicks on the box verifying the point is the correct one, the system will check for any existing overdoses that are within 50 feet and 2 hours of the overdose they are attempting to save.

If there are any matches (it matches on ALL records, not just the ones the user has submitted), it will return a warning message with the contact info from the other user(s) and asks if they want to still submit the point.



The screenshot shows a web interface with a light pink background. At the top, a message states: "You are saving data to the Development Database. This data is only seen and used by Software Development Unit personnel." Below this, a list of bullet points indicates a possible duplicate overdose point(s) already submitted, providing the name "Lady Bug Agency", email "hoiua", phone "3019827534", and asking "Do you want to submit this point anyway?". At the bottom, there are two buttons: "Yes, Submit this location" (green) and "No, Return to main page" (blue). A large red arrow points from the text "Click YES Submit this location" to the green button.

You are saving data to the Development Database. This data is only seen and used by Software Development Unit personnel.

- Possible duplicate overdose point(s) already submitted:
- Name: Lady Bug Agency: hoiua Email: bewalsh7@gmail.com Phone: 3019827534
- Do you want to submit this point anyway?

Yes, Submit this location | No, Return to main page

Click YES Submit this location

This same check occurs when a record is being edited.

Manage Overdoses (Cont'd)

Whether a point is submitted using an address or Lat/Long (this includes Use My Location), they will only be able to edit that field. If they enter in an address, lat/long will be shown, but disabled and vice versa.

They may change which one is used, but the fields will be cleared and they will have to re-map it.

Overdose Location Information


Incident Type Fatal Naloxone Not Administered ▼

Date 02/15/2018

Time 06:23

☒ AM ☐ PM

☒ Address 9007 Perring Park Rd, Parkville, Maryland, USA

 Map It

☐ Latitude 39.4009135324378

Longitude -76.5339291989794

 Map It

Manage Agency

ODMAP Admins can access the Agency Management section under the “Manage” dropdown.

ODMAP [Home](#) [Contact](#) [Overdoses ▾](#) **Manage ▾** [Account ⚙](#)

Your Agency ▾

Agency Management

Agency Details

Agency Name ODMAP Training ▾	Agency Identifier ODMAPTRAIN	Agency Type	Agency Scope Federal
State Maryland	County Prince Georges	Uses Case Explorer No	

Spike Alert Management

User Management

Manage Agency - Details

Under the Agency Management section ODMAP Admins can view the details for their agency, manage users for their Agency, and create Spike Alerts for their agency.

ODMAP [Home](#) [Contact](#) [Overdoses ▾](#) **Manage ▾** [Account ⚙](#)

Your Agency

Agency Management

Agency Details

Agency Name ODMAP Training ▾	Agency Identifier ODMAPTRAIN	Agency Type	Agency Scope Federal
State Maryland	County Prince Georges	Uses Case Explorer No	

Spike Alert Management

User Management

Manage Agency - Users

Under the User Management section ODMAP Admins can add and remove Level 2 user access and view a list of current Level 1 users for their Agency.

You can see a list of Level 2 users and can unapprove any of them at any time.

As noted below, it may take between 1 and 2 business days to process new Level 2 users, as well as unapproving a user.

Feature to manage Level 1 users is coming soon!

Create Level 2 User

It may take between 1 to 2 business days for Level 2 users to be processed.

Name	Email	Phone
<input type="text" value="Ex: Mike Nelson"/>	<input type="text" value="Ex: mnelson@sol.org"/>	<input type="text" value="555-555-5555"/>
<input type="button" value="Create"/>		

Approved Level 2 Users

Name	Email	Phone	Approved

Unapproved Level 2 Users

Name	Email	Phone	Approved
Michael Hutton	mhutton@wb.hidta.org	3154201762	No <input type="button" value="Approve"/>

Level 1 Users

First Name	Last Name	Email	Phone
		estrauss@wb.hidta.org	
		Glenn.fueston@maryland.gov	

Manage Agency - Users

ODMap admins will now be able to set various permissions for level 1 users in their agency.

- Click on Manage> Your Agency> User
- Management> Select Desired User and Click “EDIT”

User Details

Agency Name
ODMAP Training

Email
aalter@wb.hidta.org

Name
Aliese Alter

Permissions List

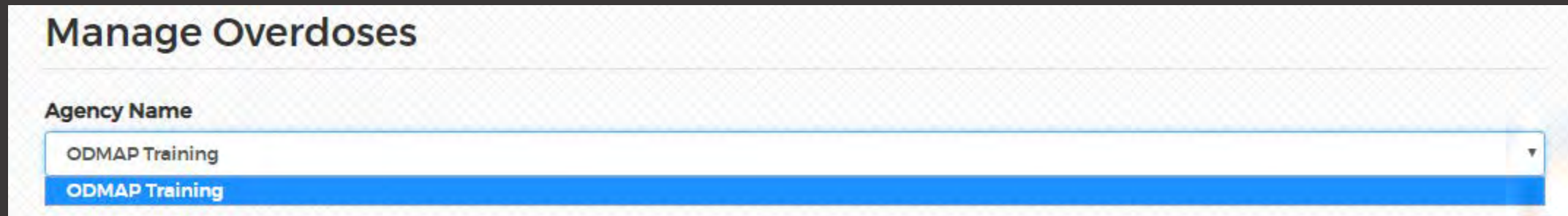
☒ Read ☐ Write ☒ Admin

Save

Cancel

Manage Agency – Multiple Agencies

Users who have read permissions with multiple agencies will now be able to view those agency's data via the drop down on both the manage overdose screen and the search screen.



The screenshot displays a web interface titled "Manage Overdoses". Below the title is a label "Agency Name" followed by a dropdown menu. The dropdown menu is open, showing a list of agency names. The first item, "ODMAP Training", is highlighted in blue, indicating it is the selected option. A small downward arrow is visible on the right side of the dropdown box.

Agency Name
ODMAP Training

Manage Agency – Multiple Agencies (Cont'd)

Select the Agency you wish to work with from the drop down.

Search Overdose Records

Search Criteria

Agency Name

ODMAP Training ▼

ODMAP Training

Incident type	Suspected Drug	Case Number	Gender
Select ▼	Select ▼	Ex: 87934-67	Select ▼

Date Range

Start MM/DD/YYYY **End** MM/DD/YYYY

Age Range

Start Ex: 13 **End** Ex: 30

Toggle Map **Search** **Export to Excel**

Manage Agency – Spike Alerts

Under the User Management section ODMAP Admins can also create and manage Spike Alerts specific to their agency for any county and state.

Upon selecting a state & county, ODMAP will provide the user with a suggested spike alert value. The value is based on current incident data in the database. You can choose to use the suggestion or create your own.

Spike Alert Management

Create Spike Alert

Recommended Spike Alert Threshold is: 3

State

County

Threshold

Select

Select

Number of overdose to trigger alert

Subscribers

Enter the email address you wish to subscribe here, seperated by a semi-colon (;).

Create

Manage Agency – Spike Alerts

ODMAP Admins can also view their current Spike Alerts. This list includes the state, county, threshold, the current number of overdose incidents in the floating 24-hour period, whether or not you are currently in a spike, and a list of those people subscribed to receive the alert. You can edit or delete your spike alerts from this list.

Spike Alerts

State	County	Threshold	Number of Incidents	In A Spike	
Maryland	Anne Arundel	3	0	No	<div><div>Edit</div> <div>Delete</div></div>
<div><div>Subscribers</div><div>azapata@wb.hidta.org</div></div>					
New York	Onondaga	2	0	No	<div><div>Edit</div> <div>Delete</div></div>
<div><div>Subscribers</div><div>mhutton@wb.hidta.org; azapata@wb.hidta.org</div></div>					

Manage Agency – Spike Alerts

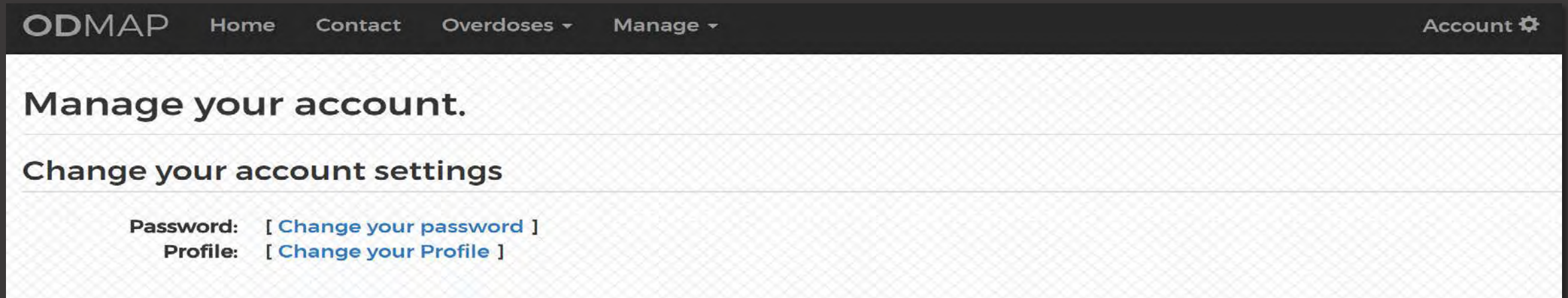
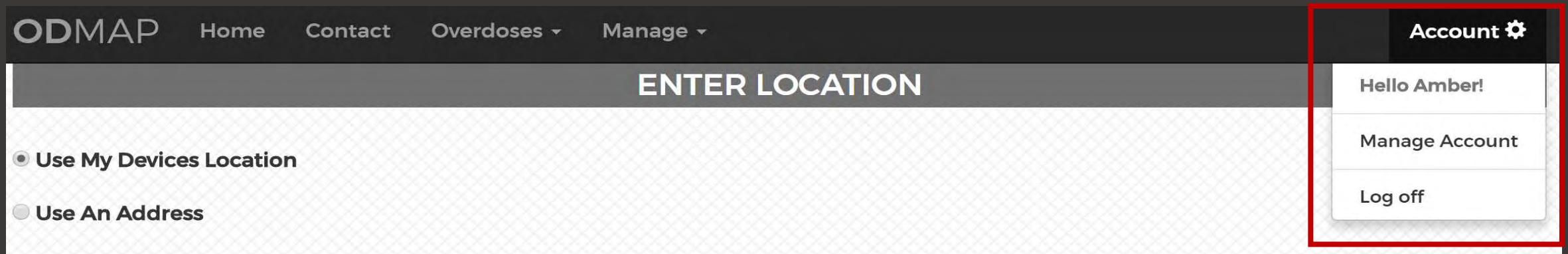
ODMAP Admins can also view their Spike Alert history. This list provides information on previous spikes for the areas specified and includes the state, county, threshold, maximum number of incidents that occurred during the spike, when it started, when it ended, and the last time the alert email was sent out.

Spike Alert History						
State	County	Threshold	Max. Number of Incidents	Start	End	Last Sent
Maryland	Anne Arundel	3	9	06/14/2018 09:25 AM	06/15/2018 08:45 AM	06/15/2018 01:25 AM
New York	Onondaga	2	2	06/12/2018 08:28 AM	06/13/2018 08:27 AM	06/13/2018 12:28 AM

When a spike occurs, an email is sent detailing the number of incidents in the last 24 hours compared to the threshold. If a spike continues beyond 8 hours, an additional email is sent every 8 hours until the end of the spike. Once the spike has ended, a final email is sent.

Manage Account

Users are able to update their profiles or change their passwords via the “Account” drop down.



How do I configure my phone to use the app?

Phone Configuration

Phone configuration is provided for popular devices. Configuration of other devices will be similar. If your model is not covered here, please consult the internet or your product manual.

Phone Configuration

Samsung Galaxy S7 with Android OS (and similar devices)

Turning On Location Services

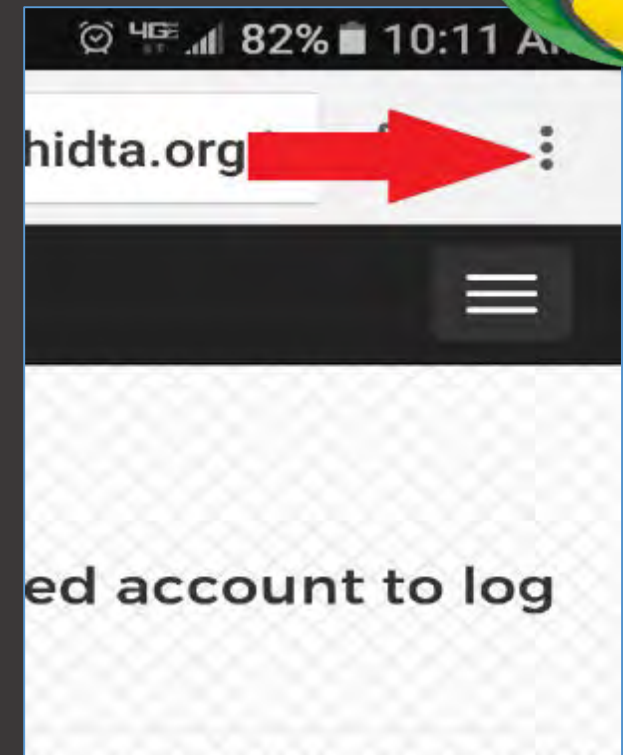
- Open the Settings App on your phone
- Scroll to and Select Location
- Slide the toggle to ON if it is not already there



Phone Configuration

Setting the Chrome Browser to Accept Cookies

- Open the Chrome Browser
- Select the three dots/ellipsis in the top left corner of the Chrome window to open a menu



Phone Configuration

- Select 'Settings'
- Select 'Site Settings'
- Under 'All Sites': Select 'Cookies'
- Slide the toggle to the right to accept cookies if it is not already there

Phone Configuration

iPhone 6 (and similar devices)

Turning On Location Services

- Open the Setting App
- Select Privacy



Phone Configuration

- Select Location Services
 - Slide the toggle to the right to turn on Location Services
 - In the list of apps that use location, select your browser
 - Select 'While Using' to allow your browser to use location services while you are using your browser

Phone Configuration

Setting the Safari Browser to Accept Cookies.

- Open Settings App
- Scroll down to and select Safari
- Scroll down to and select 'Block Cookies'
- Select 'Allow from Current Website Only'



Looking for Level 2

If you are looking for Level 2 access to the ODMaP application, ask your Agency's ODMaP Administrator. ODMaP Administrators can now grant their users access to Level II.

Level 2 is for
Decision
Makers
Analytical
Users

User Management

Create Level 2 User

It may take between 1 to 2 business days for Level 2 users to be processed.

Name	Email	Phone
<input type="text" value="Ex: Mike Nelson"/>	<input type="text" value="Ex: mnelson@sol.org"/>	<input type="text" value="555-555-5555"/>
<input type="button" value="Create"/>		

Approved Level 2 Users

Name	Email	Phone	Approved

Unapproved Level 2 Users

Name	Email	Phone	Approved

Contacts for Questions

HIDTA HELP DESK

Hours: 8:30 to 4:30 Est.

Days: Monday to Friday

Phone: 301 489-1744

**For any questions regarding using the ODMap Program
or registration, please contact:**

ODMap Program Manager Aliese Alter (301) 489-1754

aalter@wb.hidta.org

or ODMap Coordinator Deb Flores (301) 489-1702

dflores@wb.hidta.org

